

## 7<sup>th</sup> Inverness (Kirkhill) Scout Group

### Trustees' Annual Report and Accounts for Year ended 31<sup>st</sup> March 2020

Scottish Charity Number SC035324

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The Executive Committee have pleasure in presenting their report together with the financial statements and the Independent Examiners report for the year ended 31<sup>st</sup> March 2020.

#### **Name & Address**

The Group's name is the 7<sup>th</sup> Inverness (Kirkhill) Scout Group and it may be contacted at Abacus House, Inchmore, Kirkhill, Inverness, IV5 7PX

#### **Constitution and Purpose**

The Scout Group is constituted in terms of the Rules of the Scout Association, which is a charitable body incorporated by Royal Charter. [The Scout Group is an Educational Charity registered in Scotland – Registration number SC035324]

The purpose of the Scout Association is to promote the development of young people in achieving their physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as their members of their local, national and international communities. The method of achieving the purpose of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law guided by adult leadership.

#### **Trustees**

Mairi MacDonald Beaver Scout Leader	David Knox Scout Leader
Michelle Stevens, elected member	David Hendry Cub Leader
Hayley Muir, elected member	Antonia Macdonald Group Scout Leader
Louisa Blaikie, Elected member	Paul Whitefoot Group Secretary
Doug Courts, Group Chair	Barry Macdonald Group Treasurer

Trustees are recruited and appointed in accordance with the Policy, Organisation and Rules ("POR") of the Scout Association.

## **7<sup>th</sup> Kirkhill Scout Group Message from the Group Scout Leader**

The Group has continued to provide scouting activities for the young people aged 6-14 in Kirkhill and Aird area as well as Beavers in Fort Augustus. Highlights of the year are always the residential camps especially Cubs getting to PGL in April 2019 and Scouts going to Orkney in March 2020. All units were on track with providing the full programme for their young people leading to Bronze Awards in Beaver, Silver Awards in Cubs and a Gold Award in Scouts. Unfortunately, Covid stopped all activity in early March as we followed Government guidance.

There has been a lot of work behind the scenes to ensure the Group is fully up to date with training and processes. The Group Executive are the charitable trustees of the charity 7<sup>th</sup> Inverness (Kirkhill) Scout Group which is registered with the Office of the Scottish Charities Register (OSCR). They are needed to oversee activity, oversee the financial management of the group and ensure it achieves its aims.

### **Aird Scouts**

#### **Aird Scout Troop Report 2019/20**



2019/20 was a busy year for the Aird Scout Troop, with a few changes and some exciting camps. The first big camp of the year was the District Midsummer Madness at the Black Isle Showground. There was a good turnout from the troop and all the Scouts had a great time, despite the torrential rain.

At the end of the Summer Term, we said goodbye (for the moment) to Chris Koczy, who stood down as Scout Leader, and hello to Les Bradley, who moved up from the Cub Pack to replace him.



In July, Dave Knox and eight Scouts from the troop travelled to ScotJam for Scouts 2019 at Scout Adventures Lochgoilhead for a week-long camp with Scouts from across Scotland. There was a chance to try a range of activities, from sailing and canoeing to rock climbing and the river run.



November saw the annual Remembrance Day parade at Wardlaw Parish Church with the Scout Group wreath being laid by a Scout and a Beaver. All the Scouts were immaculately turned-out and were a credit to the troop.

In February, the Leaders and eight Scouts and a Beaver went to Orkney for the Founders Day weekend, where they were the guests of 2nd Orkney (Kirkwall) Scout Group. While the weather could have been kinder, the experience is one that all involved will remember fondly, culminating in the Scouts renewing their Scout Promise in St Magnus Cathedral in Kirkwall.

Sadly, the Covid-19 pandemic put paid to all of the plans for the rest of the Spring and Summer terms but, hopefully, the Scouts will be able to look forward to many more adventures in the days and months ahead.

### **Kirkhill Beaver Scouts**

We currently have 3 beaver leaders, a young leader and 23 beaver scouts. Our waiting list is currently 9 but we expect this to increase as it usually does with a new intake. Our termly subscriptions remain at £35 for new beavers and £30 for everyone else.

Before lockdown we had a camp at Killearnan last September and enjoyed our annual Christmas party with Cubs. We have just started back at face-to-face meetings in the hall since meetings ceased in March this year. Half the group meet each week, the beavers attend meetings fortnightly which means that they will each have 4 meetings this term and will all be working towards the same badges. We didn't meet online over lockdown but some beavers took part in Camp at Home, Earth Hour and a sleepover event where they had to sleep somewhere that wasn't their own bed. We saw some super dens and makeshift sleeping arrangements! Since getting back to beavers we have moved 15 beavers to cubs and taken 15 new beavers into the Colony. Our first activity was painting remembrance poppies onto stones which will be placed at the war memorial and around the village in time for Remembrance Sunday. We are looking forward to getting back to scouting, it has been lovely to see everyone again.

## **Kirkhill Cub Scouts**

We had a camp with the Beavers in September 2019 where they enjoyed lots of outdoor activities including a traditional camp fire. Badgework activities were done throughout the year. The Cubs donated items in backpacks to the charity Mary's Meals. The Cubs paraded on

Remembrance Sunday 2019. At the end of term, the Cubs had a Christmas party with the Beavers. The Spring term comprised of various events including Up Helly Aa with the rest of the Group, some STEM activities and of course pancake flipping. During lockdown some Cubs took part in "Camp at Home" which was organised by Northumberland Scouts, where Cubs could camp in their gardens or create a "camp" in their home. This was on 30th April 2020 and over 95,000 Scouts, Guides participated from all over the world, thus becoming the largest camp in the world. Some Cubs continued their badgework and submitted their progress.

We have said goodbye to two leaders since lockdown. David Hendry stepped down from being Cub Leader after many years of service. He has kindly volunteered to continue to help us with catering for camps in future. Paul Haigh left after several years as an Assistant Cub Leader. Thanks to both for all their help with Cubs.

We have restarted this month and we currently have 29 Cubs. Our waiting list has been reduced. This has been possible due to a combination of some Cubs not returning for various reasons and also thanks to some new volunteers who are looking to become Assistant Cub Leaders. We are not currently running a parent rota due to the restrictions, so it has been very helpful to gain three additional leaders. Our termly subscriptions remain at £35 for new Cubs and £30 for others.

## **Subscriptions**

Subscriptions remained at £30 per term

## **Leaders**

The Beaver Leaders remained the same this year Mairi Macdonald, Debs Humphries and Diane Hendry although section Assistant Kathleen Murray has stepped down due to family commitments. Beavers also supported a Young leader in the service element for her Duke of Edinburgh Award. David Hendry has stepped down as Cub Leader after around 19 years involvement, he has been recommended for a good service award from the District Commissioner. Paul Haigh also stepped down after 5 years as Assistant Cub Leader. Both had planned to stay on until the end of the summer term but Covid abruptly stopped meetings. Both have been presented with leaving gifts and a photo book was made of Daves time in Scouting. The Cubs team at end of March consisted of Claire Bradley, April Conroy, Helene Morse and Stephen Offord. The Scout Troop leader is Les Bradley with David Knox and Pdraig O'Toole as Assistant leaders and Jim Finlayson as Section assistant.

## **Gift Aid**

The 2016/2017, 2017/2018, 2018/19 and 2019/20 claims have been processed but do not contribute to the 2019/20 accounts, leaders still kindly encourage parents to complete Gift Aid forms.

## Reserves Policy

The Trustees believe that around six months of annual expenditure is an appropriate level to cover the timing differences between the receipts and payments to allow for any unexpected items of expenditure. Total expenditure for 2019/20 was **£16,151.65** and reserves at the end of the financial year were **£7,493.38** with 2 gift aid application payments pending (value £3735), this is within policy.

## Treasurers Report

Opening balance at 1st April 2019 was £11,086.21. Closing balance at 31st March 2020 was £7493.38

During this financial year the 4 existing Bank of Scotland Bank accounts for Beavers, Cubs, Scouts & Group were amalgamated into a new on-line account with the Co-op Bank.

Within the Beavers account a value of £1,816.61 was transferred.

Within the Cub account a value of £1,998.01 was transferred.

Within the Scout account a value of £3,075.89 was transferred.

The Group account was not transferred in until after this Financial Year end, but has now been transferred into the new account. (The transfer value was £3,240.17 for information)

Gift applications were started but not completed within this financial year so appear as zero in the accounts

All the existing Bank of Scotland Accounts have now been closed.

Donations received amounted to £1520.00 which will be used to purchase equipment.

Other notable expenditure in the year included PGL visit & Orkney trip £6080.58, Hall hire £509.61, Scout Census £5919.81.

The group has entered a long-term lease agreement with Kirkhill Community Centre the permanent use of two rooms in the hall for storage of equipment and use as a small meeting place. This amounts to £600 pa and will appear in next year's accounts.

The executive committee agreed to subsidise the PGL and Orkney trips and this accounts for the deficit of £2692.72

Approved by the Group Executive Committee on 4 November 2020

And signed on its behalf by:

Barry MacDonald	Mairi MacDonald	Michelle Stevens
Group Treasurer	Trustee	Trustee

<b>7th Inverness (Kirkhill) Scout Group - Consolidated Accounts</b>					
<b>Financial Year ended 31st March 2020</b>					
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>		<b>Previous</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>		<b>Year</b>
<b>Receipts</b>					
Subs	5,689.64	3,103.42	<b>8,793.06</b>		7,691.23
Camps/outings	0.00	3,145.87	<b>3,145.87</b>		3,548.03
Donations	1,520.00	0.00	<b>1,520.00</b>		0.00
Fundraising	0.00	0.00	<b>0.00</b>		310.20
Uniform/badges/handbooks	0.00	0.00	<b>0.00</b>		0.00
Gift aid	0.00	0.00	<b>0.00</b>		0.00
Transfers	0.00	0.00	<b>0.00</b>		3,988.50
Misc					177.00
<b>TOTAL</b>	<b>7,209.64</b>	<b>6,249.29</b>	<b>13,458.93</b>		<b>15,714.96</b>
<b>Payments</b>					
Scout Association subscription	5,919.81	0.00	<b>5,919.81</b>		<b>3,865.32</b>
Uniform/badges/handbooks	628.58	0.00	<b>628.58</b>		<b>302.79</b>
Rent of premises	509.61	0.00	<b>509.61</b>		<b>845.81</b>
Equipment	0.00	0.00	<b>0.00</b>		<b>1,678.75</b>
Expenses to carry out activities	2,684.38	0.00	<b>2,684.38</b>		<b>1,286.52</b>
Camps/outings	164.28	5,916.30	<b>6,080.58</b>		<b>4,457.52</b>
Cashback grant activities	69.51	0.00	<b>69.51</b>		<b>102.27</b>
Insurance	0.00	0.00	<b>0.00</b>		<b>0.00</b>
Miscellaneous/Training	259.18	0.00	<b>259.18</b>		<b>1,578.68</b>
<b>Total</b>	<b>10,235.35</b>	<b>5,916.30</b>	<b>16,151.65</b>		14,117.66
<b>Surplus/(deficit)</b>	<b>(3,025.71)</b>	<b>332.99</b>	<b>(2,692.72)</b>		1,597.30
<b>Balance Sheet</b>					
Opening Balance - Bank			<b>11,086.21</b>		9,725.45
Less cheques not presented from last year			<b>(900.11)</b>		(1,141.65)
add receipts not banked at year end			<b>0.00</b>		182.00
			<b>10,186.10</b>		8,765.80
Surplus/(Deficit)			<b>(2,692.72)</b>		1,420.30
<b>Balance in Hand</b>			<b>7,493.38</b>		10,186.10
<b>Represented by:</b>					
Cash at Bank			<b>7,541.38</b>		11,086.21
less unrepresented cheques at year end			<b>(48.00)</b>		<b>(900.11)</b>
add receipts not banked at year end					
<b>Total</b>			<b>7,493.38</b>		10,186.10

## **Independent Examiner's Report to the Trustees of 7<sup>th</sup> Inverness (Kirkhill) Scout Group**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2020 which are set out on page 6.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's qualified statement**

In the course of my examination, no matter has come to my attention other than that disclosed below.

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Brenda Dunthorne

Date